LAST NAME	FIRST
ADDRESS	
CITY / STATE / ZIP	
PHONE HOME	WORK

☐ SHIP ORDER TO ABOVE ADDRESS (add shipping charge below)

☐ HOLD FOR PICKUP BY ☐ MYSELF ☐ BRIDE/GROOM

PAYMENT INFORMATION

MC VISA DISC AMEX CHECK #

CARD #

EXP. /

NAME ON CARD

STUDIO PRODUCTION USE ONLY

SENT TO LAB -	BACK FROM LAB -
ALBUM ORDERED -	ALBUM IN -
FRAME ORDERED -	FRAME IN -
ORDER COMPLETE -	CLIENT NOTIFIED -

APPROXIMATE FINISH DATE: 4-6 Weeks from studio receipt

This authorizes you to complete this order as written.

I have checked this order carefully. All pose numbers, finishes, quantities and prices are correct.

Any special services or retouching I want have been stated.

Please include a check or credit card number with all orders.

A fee of $30 will be assessed on checks returned from the bank unpaid.

5.75% Ohio Sales Tax is required on all orders, out of state included.

For any special requests, please contact the studio at the numbers below. Hours are M-F 10am-6pm EST.

You may also email, northbay@lightstream.net

UPON SIGNING THIS ORDER, I REALIZE THAT NO PART OF THIS ORDER CAN BE CHANGED, MODIFIED OR CANCELED.

CREDIT CARD ORDERS MUST HAVE SIGNATURE OF CARDHOLDER BELOW TO PROCESS THIS ORDER

CLIENT: _____

Our portraits are a custom product. We take the utmost care in providing you with only the highest quality portraiture. Because of this finish dates are only an approximation.

NORTH BAY
PORTRAIT DESIGN

7541 Mentor Avenue Suite 105
Mentor, Ohio 44060
440-951-0441
www.northbaygallery.com

WEDDING NAME

WEDDING DATE

POSE	QUAN	SIZE	EACH	NET PRICE

Album/Folio Information

Enter print numbers above or on back.

QUAN	SIZE	PAGE COLOR	COVER COLOR	PRICE

	PAYMENT AMOUNTS	DATE
SUBTOTAL		
SALES TAX (6.25%)		
TOTAL		
SHIPPING (ADD $6 PER ORDER)		
PAYMENT		